



# पावर फाइनेंस कॉर्पोरेशन लिमिटेड POWER FINANCE CORPORATION LTD.

(भारत सरकार का उपक्रम)

(A Govt. of India Undertaking)

(आई.एस.ओ. 9001:2008 प्रमाणित)

(ISO 9001:2008 Certified)

No. 02:10:IPDS:2016:Utility / 48156

16<sup>th</sup> May, 2017

To

CMDs/ MDs/ Heads of Power Departments  
(As per List attached)

**Sub.: Submission of Utilization Certificate as per GFR, 2017 and Audit Report/Certificate from Independent Chartered Accountant under IPDS**

Sir,

DoE, Ministry of Finance vide OM F.No. 14(3)/2015-EII(A) dated 08.03.2017 have circulated General Financial Rules, 2017 (GFRs 2017) which shall be applicable with immediate effect. As per these rules, Utilities/Power Departments are required to submit the Utilization Certificates (UCs) in Form GFR 12-A (For Autonomous Bodies) and Form GFR 12-C (for Govt. bodies) in respect of grants-in-aid. In this regard, you are requested to submit the UCs in above mentioned formats (**copies enclosed**) under IPDS henceforth.

Further, Para 7 of IPDS guidelines indicate that Utility shall submit utilization certificates (UC) for the funds released during the financial year and the utilization thereof in prescribed format **latest by 30<sup>th</sup> April of succeeded year.**

Moreover, Para 8.1 of IPDS guidelines indicate that the Utility will ensure auditing of IPDS accounts relating to receipts of funds from PFC and expenditure incurred by the Utility against such receipts during the F.Y. by independent Chartered Accountant and furnish a report to PFC **latest by 30<sup>th</sup> June of succeeding year.** Audit report/certificate should also state that "Accounting of Government Grants / Assets created out of Government grants has been carried out as per relevant Accounting Standards."

In this regard, you are requested to submit the UCs in **GFR Form 12-A (for Utilities)/12-C (for Govt. departments)** by **30<sup>th</sup> April 2017** annually as well as alongwith claims and Audit Report/Certificate from Independent Chartered Accountant **by 30<sup>th</sup> June 2017** annually to comply with the above mentioned conditions.

Thanking you,

पावर फाइनेंस क.  
"ऊर्जानिधि" 1, व  
कनॉट प्लेस, नई दिल्ली - 110001.

16<sup>th</sup> MAY 2017  
डिस्पेंच २३

Yours faithfully,

  
(Subir Saha)  
GM (IPDS)

- Encls.:** 1. Utilization Certificate in GFR Form 12-A (for Utilities)  
2. Utilization Certificate in GFR Form 12-C (for Govt. Deptt.)  
3. Details of Physical and Financial Progress (Annexure-I)

**GFR 12 - A**  
(See Rule 238(1))  
**FORM OF UTILISATION CERTIFICATE**  
**FOR AUTONOMOUS BODIES OF THE GRANTEE ORGNISATION**

UTILISATION FOR THE YEAR \_\_\_\_\_ in respect  
of ~~recurring~~/non recurring  
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

- Integrated Power Development Scheme  
Non-recurring
1. Name of the Scheme
  2. Whether recurring or no recurring grants
  3. Grants position at the beginning of the Financial year
    - (i) Cash in Hand/Bank
    - (ii) Unadjusted advances
    - (iii) Total

4. Details of grants received, expenditure incurred and closing balances:(Actuals) Rs. Cr.

| Unspent Balances of grants received years (Figure as at Sl. no 3(iii)) | Interest earned thereon | Interest deposited back to the Government | Grant received during the year |           |              | Total available Fund (1+2-3+4) | Expenditure incurred | Closing Balances (5-6) |
|--|-------------------------|---|--------------------------------|-----------|--------------|--------------------------------|----------------------|------------------------|
|  |                         |   | Sanction No. (i)               | Date (ii) | Amount (iii) |                                |                      |                        |
| 1  | 2                       | 3   | 4                              |           |              | 5                              | 6                    | 7                      |
|  |                         |   |                                |           |              |                                |                      |                        |
|  |                         |   |                                |           |              |                                |                      |                        |
|  |                         |   |                                |           |              |                                |                      |                        |
|  |                         |   |                                |           |              |                                |                      |                        |

Rs. Cr.

| Component wise utilisation of grants |                      |   | Total |
|--------------------------------------|----------------------|---|-------|
| Grant in aid General                 | Grant in Aid -Salary | Grant in aid-creation of capital assets |       |
|                                      |                      |   |       |
|                                      |                      |   |       |

- Details of Grant position at the end of the year
- (i) Cash in Hand/Bank
  - (ii) Unadjusted advances
  - (iii) Total

**Note A: Details of Fund utilization:** Rs. Cr.

| Particulars                                  | Amount |
|--|--------|
| Cumulative Gol Grant received                |        |
| Cumulative Gol Grant Utilized                |        |
| Cumulative Fund Received (Gol/CP/Own funds)  |        |
| Cumulative Funds Utilized (Gol/CP/Own funds) |        |

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and the other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mentioned the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, insuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.

- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/Standing instructions and scheme guidelines, agreements (Tripartite Agreement), sanction letters, contract agreements/LoAs/amendments in LoAs and agreements.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under IPDS has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance /targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at **Annexure-I** duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure-II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications).
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure-II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place:

Signature

Name.....

Chief Finance Officer (Head of the Finance)

Signature

Name.....

Head of the Organisation

Note: Any interest earned on unutilized funds during previous year and not remitted back to Govt. should be included in the opening balance at Sl. No. 3 (i)

**Encls:** Details of physical and financial progress as per **Annexure-I**.

**FORM GFR 12-C**  
**[(See Rule 239)]**

**FORM OF UTILIZATION CERTIFICATE (FOR STATE GOVERNMENTS)**  
**(Where expenditure incurred by government bodies only)**

1

| Sl. No. | Letter No. and date | Amount | 1. Certified that out of Rs. _____ of grants sanctioned during the year _____ in favour of _____ Under this Ministry/Department Letter No. given in the margin and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. _____ has been utilized for the purpose of _____ for which it was sanctioned and that the balance of Rs. _____ remaining unutilized at the end of the year has been surrendered to Government (vide No. _____ dated _____) /will be adjusted towards the grants-in-aid payable during the next year _____. |
|---------|---------------------|--------|--|
|         |                     |        |  |
|         | Total               |        |  |

2. Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

**Kind of checks exercised:**

1. The main accounts and the other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mentioned in the Act/Rules).
2. There exist internal controls for watching quality of material received / work executed and outcomes and achievements of physical targets against the financial inputs, as per relevant rules and standing instructions.
3. All expenditure incurred is in consonance with IPDS guidelines/OMs issued/Tripartite Agreement/further orders of Monitoring Committee/Sanctioned DPRs.
4. The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms & are not general in nature and no transactions have been entered that are in violation of relevant Act/Rules/Standing instructions and scheme guidelines, agreements (Tripartite Agreement), sanction letters, contract agreements/LoAs/ amendments in LoAs and agreements.

Authorised Signatory.....  
 Name.....  
 Designation.....  
 Date.....  
 Seal.....

PS: The UC shall disclose the separately the actual expenditure incurred and loans and advances given to suppliers of stores and assets, to construction agencies and like in accordance with scheme guidelines and in furtherance to the scheme objectives, which do not constitute expenditure at the stage. These shall be treated as utilized grants but allowed to be carried forward.

**Encls:** Details of Physical and Financial Progress as per **Annexure-I**.

**Details of Physical and Financial Progress**  
*(To be submitted annually by 30th April in respect of previous financial year)*

Name of the Utility:

Amount in Rs. Cr.

| S. No. | Circle/Project | Project Cost | Gol Portion (85% for special category states and 60% for others) |                 | Discom Contribution (5% for special category states and 10% for others) | Counterpart Portion (10% for special category states and 30% for others)## |            |                     | Amount Utilized (Gol/CP/Own funds) | Brief description of the physical progress/ achievements ## |                           |
|--------|----------------|--------------|--|-----------------|---|--|------------|---------------------|------------------------------------|---|---------------------------|
|        |                |              | Gol Grant Sanction   | Gol Grant Disb. |   | Counterpart Fund Sanctioned  | Name of FI | Date of CP Sanction |                                    |   | Counterpart Fund released |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
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|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |
|        |                |              |  |                 |   |  |            |                     |                                    |   |                           |

# If Utility has used own fund for counterpart portion the same may be indicated.

## Separate sheet may be provided by Utility, if required.

Date:

Authorised Signatory

Name

Designation

Seal

| S.No. | Utility & Address   |
|-------|---|
| 1     | Chairman & Managing Director<br>AP Southern Power Dist. Co. Ltd.<br>Srinivasa Kalyana Mandampam Backside,<br>Tiruchanoor Road, Kesvayana Gunta,<br>Thirupathi – 517 501 |
| 2     | Chairman & Managing Director<br>AP East Power Dist. Co. Ltd.<br>P&T Colony, Near Gurudwara Junction,<br>Seethammadhara<br>Vishakapatnam – 530013                        |
| 3     | Chairman & Managing Director,<br>Northern Power Dist.Co.of Telangana Ltd.<br>House No. 2-5-31/2<br>Vidyut Bhawan, Nakkalgutta,<br>Hanamkonda<br>Warangal – 506 001      |
| 4     | Chairman & Managing Director<br>Southern Power Dist.Co. of Telangana Ltd.<br>6-1-50 Mint Compound,<br>Hyderabad-500063.   |
| 5     | Managing Director<br>Assam Power Distribution Co. Ltd.<br>Bijuli Bhawan<br>IV Floor, Paltan Bazar<br>Guwahati-781 001.  |
| 6     | Managing Director,<br>North Bihar Power Distribution Company Ltd .<br>Vidyut Bhawan, Bailey Road<br>Patna-800 021   |
| 7     | Managing Director,<br>South Bihar Power Distribution Company Ltd.<br>Vidyut Bhawan, Bailey Road<br>Patna-800 021  |
| 8     | Managing Director<br>Chhattisgarh State Power Distribution Co. Ltd.<br>Danganiya ,P.O. Sunder Nagar,<br>Raipur-492013   |
| 9     | Managing Director<br>Paschim Gujarat Vij Co. Ltd.<br>Nana Mava Main Road,<br>Laxminagar, Rajkot-360004.   |
| 10    | Managing Director,<br>Uttar Gujarat Vij Company Ltd.<br>Visnagar Road,<br>Mehsana-384001.(Gujarat)  |
| 11    | Managing Director,<br>Madhya Gujarat Vij Co. Ltd.<br>Vidyut Bhawan,<br>Race Course Road<br>Vadodara – 390 007   |
| 12    | Managing Director<br>Dakshin Gujarat Vij Company Ltd.<br>Nana Varachha Road,<br>Near Gajjar Petrol Pump,<br>Kapodara, Surat-395006.                                     |
| 13    | Chairman & Managing Director<br>Dakshin Haryana Bijli Vitran Nigam Ltd.<br>Vidyut Sadan, Vidyut Nagar<br>Hissar-125 005   |
| 14    | Chairman & Managing Director<br>Uttar Haryana Bijli Vitran Nigam Ltd.<br>Vidyut Sadan, C-16 Sector 6<br>Panchkula 134109  |

|    |  |
|----|--|
| 15 | Managing Director<br>Himachal Pradesh State Eley Board Ltd.,<br>Vidyut Bhawan,<br>Shimla-171004.   |
| 16 | Commissioner/ Secretary (Power)<br>Power Development Deptt.<br>Government of J&K<br>Civil Secretariat,<br>Jammu-180001.  |
| 17 | Managing Director<br>Jharkhand Bijli Vitran Nigam Ltd.,<br>HEC Engineering Building,<br>P.O. DHURWA, Ranchi<br>Jharkhand – 834 004.                                |
| 18 | Managing Director<br>Bangalore Eley. Supply Co. Ltd.<br>Corporate Office, K.R. Circle<br>Dr. Ambedkar Veedi<br>Bangalore – 560 001.                                |
| 19 | Managing Director<br>Mangalore Electricity Supply Corpn.,<br>Corporate Office,<br>Paradigm Plaza, 5th floor,<br>AB Shetty Circle,<br>Mangalore-575 001             |
| 20 | Managing Director<br>Hubli Electricity Supply Co. Ltd. (HESCOM),<br>Corporate Office, P.B. Road, Navnagar,<br>Hubli – 580 025.                                     |
| 21 | Managing Director<br>Gulbarga Electricity Supply Co. Ltd.,<br>Corporate Office, Main Road<br>Gulbarga-585 102. (Karnataka)   |
| 22 | Managing Director<br>Chamudeshwari Electric Supply Corpn. Ltd.<br>No. 927, L Avenue Commercial Complex<br>New Kantharaja Road, Saraswanthipuram<br>Mysore-570 009. |
| 23 | Chairman<br>Kerala State Electricity Board Ltd.,<br>Vaidyuthi Bhavanam<br>P.B. No. 5048 Pattom<br>Thiruvananthapuram – 695 004                                     |
| 24 | Managing Director<br>M.P. Purvi Kshetra Vidyut Vitran Co. Ltd.,<br>Shakti Bhawan,<br>Vidyut Nagar,<br>Jabalpur – 482 008.  |
| 25 | Managing Director<br>M.P. Paschim Kshetra Vitran Co. Ltd.,<br>Polo Grounds,<br>Indore – 452 003.   |
| 26 | Managing Director<br>M.P. Madhya Kshetra Vidyut Vitran Co. Ltd.,<br>Bijli Nagar Colony, Govindpura,<br>Bhopal – 462 023.   |
| 27 | Chairman & Managing Director<br>Maharashtra State Electricity Dist. Co. Ltd.<br>6th floor, Prakashgad, Plot No. G9<br>Station Road, Bandra (E)<br>Mumbai-400 051.  |
| 28 | CMD<br>Punjab State Power Corporation Limited<br>PSEB Head Office,<br>The Mall, Patiala-147001   |

|    |  |
|----|--|
| 29 | Managing Director<br>Jaipur Vidyut Vitran Nigam Ltd.<br>Vidyut Bhawan, Janpath, Jyoti Nagar, Jyoti Marg,<br>Jaipur - 302 005.  |
| 30 | Managing Director,<br>Jodhpur Vidyut Vitran Nigam Ltd.,<br>New Power House, Industrial Area<br>Jodhpur - 342 003.  |
| 31 | Managing Director<br>Ajmer Vidyut Vitran Nigam Ltd.<br>Vidyut Bhawan, Pancheel,<br>Makarwali Road, Ajmer   |
| 32 | Chairman & Managing Director<br>Tamil Nadu Generation & Distribution Corporation<br>(TANGEDCO)<br>N.P.K.R.R, Maaligai<br>800 Electricity Avenue, Anna Salai,<br>Chennai - 600 002. |
| 33 | Chairman cum Managing Director,<br>Tripura State Elecy Corporation Ltd.<br>Vidyut Bhawan, North Banamalipur,<br>Agartala-799001. Tripura   |
| 34 | Managing Director<br>Paschimanchal Vidyut Vitran Nigam Ltd.<br>Victoria Park<br>Meerut - 250 001.  |
| 35 | Managing Director<br>Madhyanchal Vidyut Vitran Nigam Ltd.<br>4-A, Gokhle Marg,<br>Lucknow - 226 001.   |
| 36 | Managing Director<br>Purvanchal Vidyut Vitran Nigam Ltd.<br>Hydel Colony, Bhikhari Pur, Post DLW,<br>Varanasi-221 004.   |
| 37 | Managing Director<br>Dakshinanchal Vidyut Vitran Nigam Ltd.<br>220 K.V. Vidyut Sub Station<br>Mathura Agra By Pass Road,<br>Sikandra, AGRA-282 007.                                |
| 38 | Managing Director<br>Uttarakhand Power Corporation Nigam,<br>Urja Bhawan, Kanwali Road,<br>Dehradun- 248 001.  |
| 39 | Managing Director<br>Durgapur Projects Ltd.<br>Administrative Building<br>Durgapur-713 201<br>District- Burdwan<br>West Bengal   |
| 40 | Chairman and Managing Director,<br>West Bengal State Elecy Dstbn. Co. Ltd.<br>Vidyut Bhavan 7th Floor, A-Block,<br>Salt Lake City,<br>Kolkata-700091.                              |
| 41 | Commissioner & Secretary (Power)<br>Power & Electricity Deptt.<br>Govt. of Mizoram,<br>New Secretariat,<br>Aizwal, Mizoram-796001  |
| 42 | Secretary (Power)<br>Govt. of Nagaland,<br>Deptt. of Power,<br>Kohima-797 004.   |



|    |   |
|----|---|
| 43 | Chairman and Managing Director<br>Meghalaya Power Distribution Corporation Ltd. (MePDCL)<br>Lum Jingshai, Short Round Road,<br>Shillong - 793 001.            |
| 44 | Managing Director,<br>Manipur State Power Distribution Co. Ltd.<br>3rd Floor, New Directorate Building,<br>North AOC,<br>Distt. Imphal-East<br>Manipur-795001 |
| 45 | Commissioner & Secretary (Power)<br>Govt. of Arunachal Pradesh<br>Jal Vidyut Bhawan, Dist. Papumpare<br>Itanagar-7911111                                      |
| 46 | Sh. Sanjay Goyal<br>Secretary (Power)<br>Govt. of Goa,<br>Secretariat, Porvorim,<br>Goa-403 521.  |
| 47 | Secretary (Power),<br>Chief Secretariat,<br>Govt. of Puducherry<br>Goubert Avenue,<br>Puducherry-605001   |
| 48 | Andaman & Nicobar Administration,<br>Office of the Superintending Engineer, Electricity Deptt.,<br>Port Blair - 744 101                                       |
| 49 | Deputy Chairman,<br>Cochin Port Trust<br>Willingdon Island<br>Cochin-682009   |
| 50 | General Manager,<br>Brihan Mumbai Electric Supply & Transport Undertaking [ BEST ]<br>BEST Bhavan, BEST Marg, Colaba,<br>Mumbai - 400 001                     |
| 51 | Managing Director<br>Kanpur Electric Supply Co. (KESCO)<br>14/71, Civil Lines<br>Kanpur   |
| 52 | Secretary (NDMC)<br>New Delhi Municipal Council (NDMC)<br>Palika Kendra, Sansad Marg,<br>New Delhi - 110001   |
| 53 | Chairman and Mg. Director,<br>Odisha Power Transmission Power Corpn. Ltd.<br>Janpath, Bhubaneshwar,<br>Odisha-751001  |