



राधिका झा, आई.ए.एस.
कार्यकारी निदेशक (आई.पी.डी.एस.)
Radhika Jha, IAS
Executive Director (IPDS)

पावर फाइनेंस कारपोरेशन लिमिटेड
POWER FINANCE CORPORATION L^T
(भारत सरकार का उपक्रम) (A Govt. of India Undertak)

DO No.2:10:IPDS:2015:Utilities/33198

16th October, 2015

Dear

In the RPM meeting dt 12.10.2015 it has been decided to standardise the post Go-live reports (D1 to D4). It has also been decided that Billing Efficiency, Collection Efficiency and AT&C loss to be calculated on 12 month rolling average basis.

Secretary (Power), MoP/Gol desires that all the reports shall be available On-line at the earliest. The centralized National Power Portal (N.P.P.) is under construction by NIC/MoP which shall have all information related to the sector in a standardized format.

As the above process may take some time, it has been decided that Utilities should upload their post Go-live reports on their web portal (in public domain) as well as on R-APDRP web portal in the **standard format enclosed with this letter please.**

Thus, it is requested the reports be generated by IT system in excel format scrutinized and sanitized at the highest technical level and then be posted at the R-APDRP web-portal so that the same may be captured in data base without human interface.

It is also urged, that corrective administrative and technical measures be taken up appropriately using this diagnostic I.T. tool to ensure reduction in AT&C losses.

Hon'ble Minister has also desired that all out efforts be taken up by the Utilities to ensure reduction in AT&C losses and thus your personal attention is kindly solicited in this regard.

With regards,

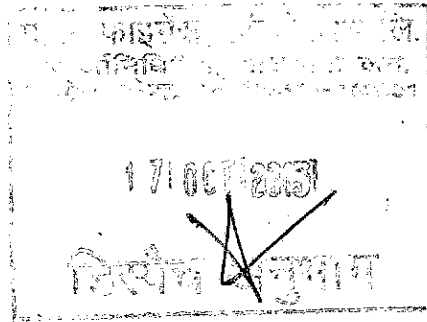
Yours Sincerely,

Radhika
(Radhika Jha)

To

- As per list enclosed -

Enclosed: Standardised D1-D4 formats and list of precautions to be ensured.



Name	Address	Country	State	PinCode	PhoneNo
Shri K. Venkata Narayana	Chairman & Managing Director, Northern Power Dist.Co.of Telangana Ltd. House No. 2-5-31/2 Vidyut Bhawan, Nakkaigutta, Hanamkonda Warangal - 506 001		Telangana		
Shri H.Y.Dora	Chairman & Managing Director AP Southern Power Dist. Co. Ltd. Srinivasa Kalyana Mandampam Backside, Tiruchanoor Road, Kesvayana Gunta, Thirupathi - 517 501		Andhra Pradesh		
Shri Mutyala Raju, IAS	Chairman & Managing Director AP East Power Dist. Co. Ltd. P&T Colony, Near Gurudwara Junction, Seethammadhara Vishakapatnam - 530013		Andhra Pradesh		
Shri G. Raghuma Reddy	Chairman & Managing Director Southern Power Dist.Co. of Telangana Ltd. 6-1-50 Mint Compound, Hyderabad-500063.		Andhra Pradesh		
Shri R.L. Barua	Chairman and Managing Director Assam Power Distribution Co. Ltd. Bijuli Bhawan IV Floor, Paltan Bazar Guwahati-781 001.		Assam		
Sh. Pankaj Kr. Pal, IAS	Managing Director, North Bihar Power Distribution Company Ltd. Vidyut Bhawan, Bailey Road Patna-800 021		Bihar		
Sh. Manish Verma, IAS	Managing Director, South Bihar Power Distribution Company Ltd. Vidyut Bhawan, Bailey Road Patna-800 021		Bihar		
Sh. Ankit Anand, IAS	Managing Director Chhattisgarh State Power Distribution Co. Ltd. Danganiya ,P.O. Sunder Nagar, Raipur-492013		Chhattisgarh		
Sh. Sandeep Kumar, IAS	Managing Director Paschim Gujarat Vij Co. Ltd. Nana Mava Main Road, Laxminagar, Rajkot-360004.		Gujarat		
Sh. Anupam Anand, IAS	Managing Director, Uttar Gujarat Vij Company Ltd. Visnagar Road, Mehsana-384001.(Gujarat)		Gujarat		
Sh. S.B. Khayalia	Managing Director, Madhya Gujarat Vij Co. Ltd. Vidyut Bhawan, Race Course Road Vadodara - 390 007		Gujarat		
Ms. Shahmeena Husain, IAS	Managing Director Dakshin Gujarat Vij Company Ltd. Nana Varachha Road, Near Gajjar Petrol Pump, Kapodara, Surat-395006.		Gujarat		
Sh. Arun Kr. Verma	Managing Director Dakshin Haryana Bijli Vitran Nigam Ltd. Vidyut Sadan, Vidyut Nagar Hissar-125 005		Haryana		
Sh. Nitin Kr. Yadav, IAS	Managing Director Uttar Haryana Bijli Vitran Nigam Ltd. C-16, Vidyut Sadan, Sec.-6 Panchkula - 134 109.		Haryana		

Er. P.C. Negi	Managing Director Himachal Pradesh State Elec Board Ltd., Vidyut Bhawan, Shimla-171004.	Himachal Pradesh
Sh. S.K. Nayak, IAS	Principal Secretary to Govt. J&K Power Development Deptt. Civil Secretariat, Srinagar-190 001.	Jammu & Kashmir
Sh. R.K. Porwar, IAS	Managing Director Jharkhand Bijli Vitran Nigam Ltd., HEC Engineering Building, P.O. DHURWA, Ranchi Jharkhand - 834 004.	Jharkhand
Sh. Pankaj Kr. Pandey, IAS	Managing Director Bangalore Elec. Supply Co. Ltd. Corporate Office, K.R. Circle Dr. Ambedkar Veedi Bangalore - 560 001.	Karnataka
Sh. Chikkananjappa	Managing Director Mangalore Electricity Supply Corp., Corporate Office, Paradigm Plaza, 5th floor, AB Shetty Circle, Mangalore-575 001	Karnataka
Ms. Khashboo Goei Chodhary, IAS	Managing Director Hubli Electricity Supply Co. Ltd. ESCOM, Corporate Office, P.B. Road, Navnagar, Hubli, Hubli - 580 025.	Karnataka
Sh. M. Mahadev	Managing Director Gulbarga Electricity Supply Co. Ltd., Corporate Office, Main Road Gulbarga-585 102. (Karnataka)	Karnataka
Sh. D. Kiran	Managing Director Chamudeshwari Electric Supply Corp. Ltd. No. 927, LI Avenue Commercial Complex New Kantharaja Road, Saraswanthipuram Mysore-570 009.	Karnataka
Sh. M. Sivasankar, IAS	Chairman Kerala State Electricity Board, Vaidyuthi Bhavanam P.B. No. 504B Pattom Thiruvananthapuram - 695 004	Kerala
Sh. Mukesh C. Gupta, IAS	Managing Director M.P. Purvi Kshetra Vidyut Vitran Co. Ltd., Shakti Bhawan, Vidyut Nagar, Jabalpur - 482 008.	Madhya Pradesh
Sh. Aakash Tripathi, IAS	Managing Director M.P. Paschim Kshetra Vitran Co. Ltd., Polo Grounds, Indore - 452 003.	Madhya Pradesh
Sh. Vivek Kr. Porwal, IAS	Managing Director M.P. Madhya Kshetra Vidyut Vitran Co. Ltd., Bijli Nagar Colony, Govindpura, Bhopal - 462 023.	Madhya Pradesh
Sh. O.P. Gupta, IAS	Managing Director Maharashtra State Electricity Dist. Co. Ltd. 6th floor, Prakashgad, Plot No. G9 Station Road, Bandra (E) Mumbai-400 051.	Maharashtra
Sh. K.D. Chaudhri	CMD Punjab State Power Corporation Limited PSEB Head Office, The Mall, Patiala-147001	Punjab
Shri S.B. Atmaram, IAS	Chairman & Managing Director Jaipur Vidyut Vitran Nigam Ltd. Vidyut Bhawan, Janpath, Jyoti Nagar, Jyoti Marg, Jaipur - 302 005.	Rajasthan

Ms. Aarti Dogra, IAS	Managing Director, Jodhpur Vidyut Vitran Nigam Ltd., New Power House, Industrial Area Jodhpur – 342 003.	Rajasthan	
Shri Hemant Gera, IAS	Managing Director Ajmer Vidyut Vitran Nigam Ltd. Vidyut Bhawan, Panchael, Makarwali Road, Ajmer	Rajasthan	
Sh. N.T. Bhattacha	PCE cum Secretary Energy & Power Department Govt. of Sikkim, Power Secretariat Building, Kazi Road Gangtok-737101.	Sikkim	
Dr. M. Sai Kumar, IAS	Chairman & Managing Director Tamil Nadu Generation & Distribution Corporation (TANGEDCO) N.P.K.R.R, Maaligai 800 Electricity Avenue, Anna Salai, Chennai – 600 002.	Tamil Nadu	
Sh. V.V. Pant, IAS	Managing Director Paschimanchal Vidyut Vitran Nigam Ltd. Victoria Park Meerut – 250 001.	Uttar Pradesh	
Sh. Shamim Ahmad	Managing Director Madhyanchal Vidyut Vitran Nigam Ltd. 4-A, Gokhle Marg, Lucknow – 226 001.	Uttar Pradesh	
Sh. A.K. Singh,	Managing Director Purvanchal Vidyut Vitran Nigam Ltd. Hydel Colony, Bhikhari Pur, Post DLW, Varanasi-221 004.	Uttar Pradesh	
Sh. P.N. Singh, IAS	Managing Director Dakshinanchal Vidyut Vitran Nigam Ltd. 220 K.V. Vidyut Sub Station Mathura Agra By Pass Road, Sikandra, AGRA-282 007.	Uttar Pradesh	
Sh. S.S. Yadav	Managing Director Uttarakhand Power Corporation Nigam, Urja Bhawan, Kanwali Road, Dehradun- 248 001.	Uttarakha nd	
Sh. N.S. Nigam, IAS	Chairman and Managing Director, West Bengal State ElecY Dstbn. Co. Ltd. Vidyut Bhavan 7th Floor, A-Block, Salt Lake City, Kolkata-700091.	West Bengal	
Sh. Rajeev K. Gupta	Commissioner & Secretary (Power) Power & Electricity Deptt. Govt. of Mizoram, New Secretariat, Khatla, Aizwal, Mizoram.	Mizoram	
Sh. PBO Warjri, IAS	Chairman and Managing Director Meghalaya Energy Corporation Ltd. (MeECL) Lum Jingshai, Short Round Road, Shillong – 793 001.	Meghalay a	
Sh. R. Sudhan, IAS	Managing Director, Manipur State Power Distribution Co. Ltd. Electricity Complex, Keishampat Imphal West 795001	Manipur	
Shri Ajay Jain	Secretary (Energy) Energy Department Govt. of Andhra Pradesh, D Block, Floor 2, Room No.359, AP Secretariat, Hyderabad 500 001	Andhra Pradesh	500082
Shri V.B. Pyarelal, IAS	Addl. Chief Secretary (Power) Government of Assam, PO Sachivalaya, Block C, 3rd Floor Dispur	Assam	781005
Shri Pratyaya Amrit, IAS	Secretary (Energy) Deptt. Of Energy, Govt. of Bihar 8 Daroga Prasad Rai Path Patna	Bihar	800015

Shri Aman Singh, IAS	Principal Secretary (Energy) Govt. of Chhattisgarh, Deptt. Of Energy, Mahanandi Bhawan, Naya Mantralaya, Raipur	Chhattisgarh	492001
Shri L. Chauhan, IAS	Principal Secretary (Energy & Petochem.) Government of Gujarat, Sachivalaya, Block No. 5, 5th Floor, Gandhinagar	Gujarat	382010
Shri Rajan Gupta, IAS	Addl. Chief Secretary (Power) Government of Haryana Power Deptt, Room No. 47, 7th Floor, Haryana Civil Secretariat, Sector-17, Chandigarh	Haryana	160001
Shri Tarun Shrivastava, IAS	Addl. Chief Secretary (Power) Govt. of Himachal Pradesh, Room No. 320, Arms Deal Building, HP Secretariat, Shimla	Himachal Pradesh	171002
Shri S.K.G. Bhatnagar, IAS	Secretary (Energy), Govt. of Jharkhand, Nepal House, Doranda, Ranchi	Jharkhand	834002
Shri P. Ravikumar, IAS	Addl. Chief Secretary (Energy) Deptt. Of Energy, Govt. of Karnataka, Vikas Soudha, Room No.236-237, Bangalore	Karnataka	560001
Shri I.C.P. Keshari, IAS	Principal Secretary (Energy) Govt. of Madhya Pradesh, Mantralaya, 310-C, 3rd Floor, Vallabh Bhawan, Bhopal	Madhya Pradesh	462003
Shri Mukesh Khullar, IAS	Principal Secretary (Energy) Industry, Energy & Labour Deptt. Govt. of Maharashtra, Mantralaya, Mumbai	Maharashtra	400030
Shri Sanjay Malhotra	Principal Secretary (Energy) Govt. of Rajasthan, Room No. 8340, SSO Building Secretariat, Janpath, Jaipur	Rajasthan	302005
Shri Sanjay Agarwal, IAS	Principal Secretary (Energy) Govt. of Uttar Pradesh, Bapu Bhawan, Room No. 104, UP Secretariat, Lucknow	Uttar Pradesh	226001
Dr. Uma Kant Panwar, IAS	Principal Secretary (Energy) Government of Uttarakhand, Uttar Sachivalaya, 4-B, Subhash Road, Dehradun	Uttarakhand	248006
Sh. Rajesh Lakhoni, IAS	Secretary (Power), Govt. of Tamil Nadu, Secretariat Fort St. George, Chennai	Tamilnadu	600009
Sh. A. Venu Prasad, IAS	Principal Secretary (Power) Govt. of Punjab Pb. Infrastructure Dev Board SCO No. 33-34-35, Sector-34 Chandigarh	Punjab	
Shri J. Lyngdoh, IAS	Commissioner, & Secretary (Power) Govt. of Meghalaya, Power Deptt., Meghalaya Civil Secretariat, Main Building, Shillong	Meghalaya	793001
Shri J.S. Babu, IAS	Principal Secretary (Power) Govt. of Manipur, North Block, Room No.3, Power Deptt. Imphal	Manipur	795001
Shri Arvind Kumar, IAS	Principal Secretary (Energy) Govt. of Telangana, Room No. 359, D Block, Secretariat, Hyderabad	Telangana	
Shri Gopal Krishna, IAS	Principal Secretary (Power) Deptt. Of Power & NCES, Govt. of West Bengal, New Secretariat Building, 7th Floor, Block A1, Kiran Shankar Roy Road, Kolkata	West Bengal	700001

Precautions to be followed while generating D1 to D4 Reports

Note: For RPM of Nov'15 the report shall be uploaded till 31st Oct'15 & reporting month to be filled as Oct'15. Same to be followed for subsequent RPMs.

1. Row and Column as defined in the standard format are to be strictly maintained.
2. Name of all R-APDRP towns to be provided in 1st report. Name of the towns (spelling, space etc.) once provided in 1st reports shall not be changed in subsequent reports.
3. No row shall be left blank in data table.
4. Cumulative Billing Efficiency, Collection Efficiency and AT&C loss shall be on 12 month rolling average basis. (Eg. In the report month of Oct'15, Utilities shall provide report of AT&C loss corresponding to Input energy of cumulative period from Aug'14 to Jul'15. Similarly in the month of Nov'15 the report shall be for period Sep'14 to Aug'15)
5. In towns where 12 months have not passed, the report shall be on cumulative basis w.e.f. reports available after Go-live, till 12 months are over.
6. E-Payment: Utility level E-payment (% Consumers and % Amount) shall be directly posted in R-APDRP web portal. Cash collection kiosk shall not be considered as E-Payment
 - % Consumers = Nos. of consumers paying through E-Payment / Total nos. of consumers.
 - % Amount = Amount collected through E-Payment / Total amount collected.
7. Report shall have 10% worst feeders of each town (Minimum 01 feeder & maximum 05 feeders).
8. Worst feeders to be selected at the beginning of FY and fixed for the Financial Year.
9. For D2 & D3 reports the period shall be monthly. (Eg. In the report month of Oct'15, Utilities shall provide report of D2 & D3 for period 1st Sept'15 to 30th Sept'15).
10. Reports to filled compulsorily by last day of the reporting month.
11. Separate single sheet excel files for D1, D2, D3, D4 should be uploaded.
12. If data is not available, respective cell should be left blank.
13. Preferably, the consumer complaints to be treated as closed only after verification has been done through a call back to the consumer. (Maharashtra and Karnataka are already following the good practice of call back to the consumer).
14. Font of the report formats uploaded on Utility web portal to be maintained uniformly (Font - Arial 12).

Town wise AT&C Loss report

Level of Monitoring: PFC/MoP

Format: D1

Name of State:

Name of Discom:

Report Month:Oct'15

Input Energy Period:Aug'14 to July'15

Sl No	Name of town	Baseline Loss (%)	Cumulative Billing Efficiency, Collection Efficiency & AT&C Losses in %		
			Billing Efficiency (%)	Collection Efficiency (%)	AT&C Loss(%)
1					
2					
3					
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